

Head office use only – URN:

**Transferring your Cash ISA to Hinckley & Rugby Building Society**

You should check whether the ISA you are transferring has any restrictions. There may be a charge to transfer your ISA funds, or you may need to give notice before the transfer can go ahead. Please ensure the funds will be available for transfer within 21 days when submitting your request to us.

If you already hold an ISA with the Hinckley & Rugby Building Society, complete and return this transfer authority form to us with your account passbook so that we can update it.

If you are opening a new ISA account with us, you must complete an ISA application form for your new account as well as this transfer authority form.

When we have received your completed form(s), we will arrange to contact your existing ISA provider to request the transfer of your Cash ISA funds. Once we have received your ISA funds, we will credit them to your Hinckley and Rugby Building Society Cash ISA and confirm this with you in writing.

Full name (inc. title):

DOB:

National Insurance No.:

Permanent residential address:

Daytime tel:

Email address:

Hinckley & Rugby ISA Account No (if applicable):


**Information about the ISA being transferred**

Name of Existing Provider:

Account Number:

Sort Code:

Roll/Reference No. (if applicable):


**Transfer Details**

Subscriptions: Have you made subscriptions to the ISA you wish to transfer during the current tax year?

- No       Yes    If yes, please confirm how much £ \_\_\_\_\_

Please select either,

- Full Transfer, close and transfer ALL of my cash ISA including interest, approximate balance £ \_\_\_\_\_; or
- Partial Transfer – please indicate the amount you wish to transfer below. Subscriptions from the current tax year must be transferred in full:
- Transfer current years subscriptions only
  - Transfer £ \_\_\_\_\_ including current years subscriptions
  - Transfer £ \_\_\_\_\_ previous years subscriptions only

**I authorise my current provider to:**

Proceed immediately with the transfer. I accept any loss of interest or charges which my current ISA provider may apply;

or

Only proceed with the transfer after the maturity date or at the end of the full notice period for the ISA being transferred

I confirm the funds will be available to transfer within 21 days. Maturity Date: \_\_\_\_\_

**Your Authority**

I authorise my existing ISA provider to transfer the ISA funds detailed above to Hinckley & Rugby Building Society, to provide them with any information about the Cash ISA and to accept any instructions from Hinckley & Rugby Building Society relating to the ISA being transferred.

I authorise Hinckley & Rugby Building Society, to

- To hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash
- To make on my behalf any claims to relief from tax in respect of ISA investments
- I agree to the ISA terms and conditions

For the purposes of the transfer of the ISA wrapper under the ISA regulations, the transfer date shall be the date we received the funds

**Signature:**

**Date:**

**Please return this form to:** Hinckley & Rugby Building Society, Savings Dept, Upper Bond Street, Hinckley, Leicestershire, LE10 1NZ

**FOR OFFICE USE ONLY**

Date Transfer Actioned:

Actioned By:

Date:

Checked by: